| 64 Macewan Park Rise NW Calgary, AB T3K3Z9 403.210.3020 e\_cello@shaw.ca | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Erin Beach | | | | | | | | | | |
| Experience | Sept 1997-Present | | Erin Beach Music | | | | | | Calgary, AB | |
|  | Owner, Instructor, Creative Director  * Create a safe and enjoyable learning atmosphere * Engage students and encourage skills development * Research and master new teaching techniques | | | | | | | | | |
|  | Dec 2008-Present | Massage Therapist | | | | | | | Calgary, AB | |
|  | Registered Massage Therapist  * Provide soft tissue manipulation for muscle spasm release * Combine deep tissue, myofascial, trigger point, acupressure, reflexology, heat therapy and relaxation techniques for optimal health * Maintain a professional and positive environment | | | | | | | | | |
|  | Aug 2002-Aug 2008 | | | SAIT Polytechnic | | | | | Calgary, AB | |
|  | Assistant to the Director of Commercial Services  * Provided administrative support to the director and management team * Assisted on RFP selection and implementation   - *lead the successful implementation and transition to multi-function copiers campus-wide*  *-assisted with the successful out-sourcing of campus food services*   * Created and maintained marketing collateral and departmental correspondence * Managed departmental records and worked as HR liaison for a staff of 265 * Generated purchase orders, paid invoices, and maintained financial records for the management team * Volunteered as coordinator for staff campus events | | | | | | | | | |
|  | Oct 2001 – Aug 2002 | | | | Service Intelligence | | | | Calgary, AB | |
|  | Field Coordinator  * Ensured 100% job completion within allocated time-frames * Researched demographic availability for optimum client satisfaction * Maintained and enforced client-directed standards | | | | | | | | | |
| Education | February 2013 | The Coaches Training Institute | | | | | | | | Calgary, AB |
|  | Core Curriculum Coach Training | | | | | | | | | |
|  | December 2008 | | | | | Calgary College of Holistic Health | Calgary, AB | | | |
|  | Registered Massage Therapist, Diploma | | | | | | | | | |
|  | August 2007 | | | | | Bow Valley College | Calgary, AB | | | |
|  | Early Childhood Development, Diploma | | | | | | | | | |
|  | April 2006 | | | | | SAIT Polytechnic | Calgary, AB | | | |
|  | Business Administration, Diploma | | | | | | | | | |
|  | January 2005 | | | | | Suzuki Talent Education Society | | Calgary, AB | | |
|  | Teacher Training Level 1  Teacher Training Level 2 | | | | | | | | | |
|  | May 2000 | | | | | Royal Conservatory of Music | Toronto, ON | | | |
|  | ARCT – Associate of the Royal Conservatory Diploma | | | | | | | | | |
| References | References are available on request. | | | | | | | | | |